



LEWISHAM EMPLOYEES' CREDIT UNION
CROWNSAVERS
VOLUNTEER APPLICATION FORM

Role details:

- Office Administration
- Office Finance
- Customer Service

Specific duties will include:

- Dealing promptly and accurately with telephone, email and visitor enquiries
- Processing membership applications
- Maintaining accurate computer and paper-based records
- Assisting in maintenance of financial records
- Conducting membership & accounting database maintenance

SECTION ONE – Personal Details

Start Date..... End Date.....

Name:

Home Address:

Correspondence
Address (if different):

Date of Birth:

Daytime Tel.No:

Evening Tel. No:

Email Address:

Please give details of your skills and experience relevant to this role, referring to the enclosed task description. In this section, relevant leisure and non-work interests or experience may be just as relevant as paid employment. (Continue on separate sheet if necessary)

SECTION THREE – Time Commitment

Please indicate Preference of Time and Day/s

	Mon	Tues	Wed	Thurs	Fri
AM					
PM					

SECTION FOUR – Referees

Please give the names and addresses of 2 referees (references will not be taken up until after selection)

Name:	Name:
Address:	Address:
Tel:	Tel:

Signed: _____ Date: _____

**Please return this form to: Lewisham Employees Credit Union,
6 Brownhill Road, Catford, London SE6 2EJ**

0208 698 2996

info@crownsavers.co.uk

www.crownsavers.co.uk